



3208 Park Center Dr. Tyler, TX 75701 • 903-561-8145 • www.AlHafnerTuning.com

# Employee Application Form

3208 Park Center Dr.  
Tyler, TX 75701  
USA

(903) 561-8145  
24-Hour Fax: (903) 581-8206  
www.AlHafnerTuning.com

Please Print All Information Requested

Al Hafner Tuning Application for Employment  
Applicant May Be Tested For Illegal Drugs.

## Personal Information:

Name: \_\_\_\_\_  
LAST FIRST MIDDLE

Present address: \_\_\_\_\_  
STREET  
CITY STATE ZIPCODE

Years at current address: \_\_\_\_\_ E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Position applied for: \_\_\_\_\_

Employment desired:  Full Time  Part Time  Any Available

How many hours can you work weekly? \_\_\_\_\_ First date available for work: \_\_\_\_\_

Salary desired (please be specific): \_\_\_\_\_ Social Security #: \_\_\_\_\_

Have you ever been convicted of a crime?  Yes  No

If YES, please provide a detailed explanation: \_\_\_\_\_

## Work History:

Please list your work experience for the past five years beginning with your most recent job.

May we contact your present employer?  Yes  No

JOB #1

Company: \_\_\_\_\_ Name of Supervisor: \_\_\_\_\_

Address: \_\_\_\_\_ Job Title: \_\_\_\_\_

Start Date: \_\_\_\_\_ Telephone: \_\_\_\_\_

End Date: \_\_\_\_\_

Reason for leaving (be specific): \_\_\_\_\_

Job Duties and Tasks Performed: \_\_\_\_\_

Starting Hourly Wage: \_\_\_\_\_ Current Hourly Wage: \_\_\_\_\_

# Al Hafner Tuning

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JOB #2

Company: \_\_\_\_\_ Name of Supervisor: \_\_\_\_\_

Address: \_\_\_\_\_ Job Title: \_\_\_\_\_

Start Date: \_\_\_\_\_ Telephone: \_\_\_\_\_

End Date: \_\_\_\_\_

Reason for leaving (be specific): \_\_\_\_\_

Job Duties and Tasks Performed: \_\_\_\_\_

Starting Hourly Wage: \_\_\_\_\_ Current Hourly Wage: \_\_\_\_\_

JOB #3

Company: \_\_\_\_\_ Name of Supervisor: \_\_\_\_\_

Address: \_\_\_\_\_ Job Title: \_\_\_\_\_

Start Date: \_\_\_\_\_ Telephone: \_\_\_\_\_

End Date: \_\_\_\_\_

Reason for leaving (be specific): \_\_\_\_\_

Job Duties and Tasks Performed: \_\_\_\_\_

Starting Hourly Wage: \_\_\_\_\_ Current Hourly Wage: \_\_\_\_\_

### Transportation:

Do you have a valid driver's license?  Yes  No

What is your means of transportation to work? \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ State Issued: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Have you had any accidents during the past 3 years?  Yes  No If YES, How many? \_\_\_\_\_

Have you had any moving violations during the past 3 years?  Yes  No If YES, How many? \_\_\_\_\_

### References: (Please list two references other than relatives or previous employers)

Name: \_\_\_\_\_  
Relation: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_

Name: \_\_\_\_\_  
Relation: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_

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### Application Form Waiver:

In exchange for the consideration of my job application by Al Hafner Tuning (hereinafter called the "Company"), I agree that: Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of the Company, or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and the relationship cannot be altered except by a written instrument signed by the President/General Manager of the Company.

Both the undersigned and the Company may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give the Company permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Company from any liability as a result of such contact.

I also understand that (1) the Company has a drug and alcohol policy that may require pre-employment testing as well as testing after employment; (2) consent to and compliance with such policy is a condition of my employment; and (3) continued employment is based on the successful passing of testing under such policy. I further understand that continued employment may be based on the successful passing of job-related physical examinations.

I understand that, in connection with the routine processing of your employment application, the Company may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, and general reputation, personal characteristics, and mode of living. Upon written request from me, the Company will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with the Company shall be probationary for a period of ninety (90) days, and further that at any time during the probationary period or thereafter my employment relation with the Company is terminable at will for any reason by either party.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

This Company is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with this Company depends solely on your qualifications.

Thank you for completing this application and for your interest in our business.